

App. F. IX-4

Previous References

~~74-31-40-3-1~~
P+S, Sep 46-40
- 68.37-1-2

Later References.

- 63.37. L4
- 19.28-1-2
- 53.30-1-2

1938-1939-40

P+S

File No. 64.3

Serial Nos. 1

PRESERVED

GENERAL AND REVENUE SECRETARIAT.

Serial Nos.

8

(15)
75

Part B for

May 41

SUBJECT.

Extract from the annual
report of inspection of the Govt. Press.
Bihar during 1937-8.

8.

To the Supdt. - Bg
- Imp. Bg

WD 0578-GPB-22,500-13-9-89

8277-8 of 13/8-

Records with remarks

hmf
27/5

Serial
No.

Extract from annual report of inspection
of the Govt. Press by Asst. Comptroller,
I-A-D, during the year 1937-38
! of course, a report will be called
for from the Asst. Comptroller.
Adm. O. D. is put up for approval.

17/11 *[Signature]* 2 *[Signature]* 18/11

2

The Supdt. Govt. Stationery
no P 3756 dt 27.1.40
for the above extract
for an early report.

3

From the Supdt. Govt. Printing
no. P 3974 dt 19/22.4.40.

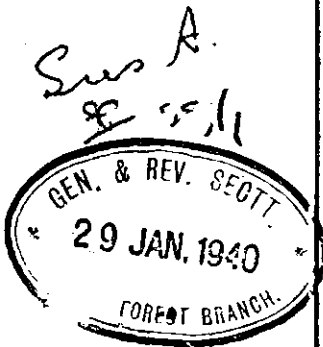
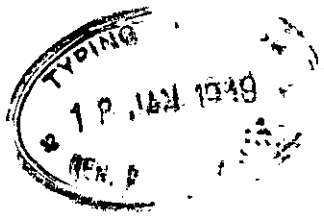
Submit replies to the several points
referred to in the extract.

It may perhaps be forwarded to the
Comptroller for his information, in reply to his ^{annual} report
of inspection. O.D. is put up for approval.

[Signature] 26.4.40.

[Signature] 27/4

[Signature] 27/4
5/2/5
[Signature] 27/5



Annual Report Inspected / 42345002
2 the Govt. Press. 21/1

File No. 64

of 1939

General and Revenue
Secretariat.

Serial
No.

To The Comptroller & Govt.

No A.F. 6234

dt 13.5.40

For the remarks the
replies to the several points.

From the Comptroller to Govt.

No. 849 / I.A.D. dt 11.6.1940

For his remarks on the several
points

6 a copy of the Comptroller's letter
containing the remarks may perhaps
be forwarded to the Supdt. S.P. for
information & necessary action. Ofc
is sent up for aftd

2/2/46.

6/24/6
Not Key)

7/29/6

8 June
6/29/6

To The Supdt Govt. Printing 6

No A.F. 63

dt 4.7.40

For a copy of the
above letter from the Comptroller
for information and necessary action.

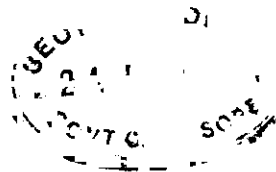
To The Comptroller & Govt.

No A.F. 64

dt 4.7.40

For a copy of the
above.

Sup 17/5



San A



Serial
No.

7

Letter no. P 1201 dated 15.11.40 from the Supdt. Govt. Printing, Bangalore, submitting the replies to the Comptroller's remarks (in sl. 5) on the replies to annual report of inspection of the Govt. press, Bangalore, conducted by the Asst. Compt^y & A.D. for 1937-38.

9 Sub^d for perusal with previous papers
by H.H.
30.11.40

10 Sl. for the points raised, replying further in the form of a tabular stt with columns for Date intd, Sect Key's intd, Members intd, Remarks.
6/12

11 Submitted with a tabular statement as directed.

by H.H.
24.1.41

The file may perhaps be referred to the Compt^y & Govt. for furnishing his final view on the replies of the Supdt. Govt. printing to the several points raised in the Annual report.

by H.H.
3.2.41

sent by
Deot Key) H.H.
6/12

no. 203 of 1940 (D) 10.2.41

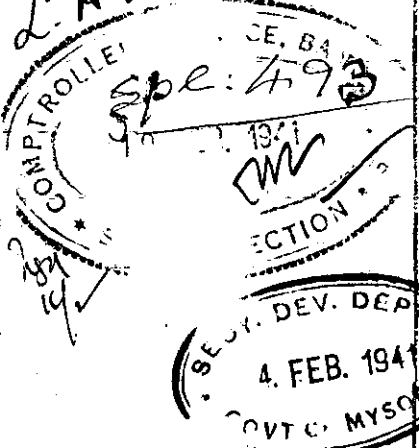
13 - forwarded unofficially to the Comptroller to Govt. with compliments for furnishing his remarks in Column 6 of the statement placed below.

By order.

C. V. Ravi Varan Char.
for Secy to Govt

P. H. H. 112

L. A. W.



U. O. No. 58/CLAD
11.2.1941

Wm

P. H. H. 46/404

P. H. H. 3-37 (1-4)

- 68-37 (1-2)

NOTE - Contn. Sheet

1928 (1-2)

53-30 (6-2)

Annual report of inspections by the Asst Comptroller.

for 1937-38 of 1938

Press Office, General and Revenue Secretariat

File No. 64

No 505/spl dated 8-3-41

U.O.No.487/C.LAD. dated 7th March 1941.

Returned with compliments.

Further observations in respect of each item have been recorded in column 6 of the statement placed below.

M. Vinayachandran
Comptroller.

KR/6-3

Submitted for orders with reference to para 11 & 12 on the previous page. The points raised in the Annual report have been explained. Submitted for orders.

20/3

Pl. for a draft G.O.

A draft G.O is put up as directed. For approval

22.4.41

Dev: Secy

IInd Member

29.4.41

30/4

3/4

30.4.41

DEV. DEPT. 22 APR 1941

OFFICE 22 APR 1941

3370

TYPING SECTION 2 MAY 1941

For perusal

For perusal

14/5

14/5

14/5

14/5

15/5

15/5

15/5

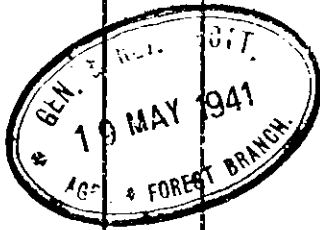
15/5

15/5

15/5

	Serial No.	
71.64.3370	8	to the Supdt Govt Provisions the Comptroller through the 71.64.3370 No D. 3 8277-8 - dt 13.5.41 Records the annual report of inspection of the Govt Prov Bangalore conducted by the Int Comptroller G. P. D. during the year 1937-38

B
K
17/5



One piece work compositor being absent for 30½ days in 1935 was not entitled to any leave with pay, still 13 days with pay leave is given in 1936. The amount has to be recovered.

2. In the case of 2 piece work compositor, 5 days leave with pay is added in the Line Account Ledger, while in the leave account only 4 days leave is sanctioned to them. If 5 days are taken the total leave taken during the year exceeds the limit of 15 days. One day's pay to be recovered in each case.

3. In the case of three binders leave in excess of those permitted to the monthly paid staff is sanctioned. The excess can not also be converted now to any other leave with pay hence recovery is necessary.

4. In one case leave without pay for 16½ days is converted retrospectively into sick leave, that too when a medical certificate required by the rules is not produced.

5. There is heavy delay in some cases extending to nearly two years in issuing bills for Gazette publication charges.

6. For each subsequent insertion in the Gazette, composing charge remains same, but cost of paper and printing has to be recovered separately. But the office has been following an unauthorised rule of taking ½ the total cost of 1st insertion to the subsequent insertions. There has therefore been loss all along. During inspection in two cases test checked there is a short recovery of Rs. 5-1-0. This should be recovered.

7. Authority for free printing of an advertisement relating to English Kannada dictionary of the University and tender notices of the Railway and Electric Departments, one tender notice for conveyance of mails of the Indian Posts and Telegraphs Department was not forthcoming. Sanction or recovery is necessary in each case.

8. Job cost sheet. - W.D.No. 0322 valued on 12-9-36 - The pages are machine numbered. Why cost on this account is not included in the bill is not clear. Recovery has to be made.

9. Cost of binding is being charged on a rough basis instead of according to the schedule.

17/9- Security deposit deductions and recoveries
 on account of decrees of the Registrar of
 Cooperative Societies are not being
 made at time of disbursement of pay,
 but long afterwards. Contrary to rules.
 The Cashier who is responsible to
 see to the recoveries is himself
 delaying payment.

J. Krishnamappa
 for Secy to Govt,
 in Development Dept

App. F. G. 9]

GOVT. OF H. H. THE MAHARAJA
OF MYSORE.

GEN. & REV. SECRETARIAT.

OFFICIAL MEMORANDUM.

No. *A 73756/uni*

The accompanying ~~Petition~~ Registered
No. dated

~~received at the General and Revenue~~
~~Secretariat from~~ *extract from*

Annual return of inspection
of the Govt. P.W.D. by Asst-Engineer L. A. D.,
during the year 1937-38
relating to the ...

Dt 27/40

Solely Mr. L S Char

is forwarded, together with its enclosures
to the *Byd- Govt- P.W.D.*
.....
..... for *an ext*
report.

By Order,

h
h Secretary.

BANGALORE

.....19.....

[P. T. O.]

ಅರ್ಜಿದಾರ್ ತಾಲ್ಲೂಕು

..... ಜಿಲ್ಲೆ

..... ಗವಾಮ್ಲೆರುವ

..... ಗೆ

ಇಂಪಾರ್ಟ್ ಹುಕುಂ

ವಿಷಯದಲ್ಲಿ ನಿೀವು ಗುಜರಾಯಿಸಿಕೊಂಡೆ

ಮುಕ್ತವಿನ್ ಆರ್ಡಿಯನ್ನು ಬಗೈ

.....ರವರ ಬಳಿಗೆ ಕಳುಹಿಸಿದೆ.

ಬೆಂಗಳೂರು

By Order,

Secretary.

OFFICE OF THE SUPERINTENDENT,
GOVERNMENT PRINTING IN MYSORE,

No. P. 3974

Bangalore, dated 19th April 1940.

Encl. Three sheets

FROM

B. KRISHNASWAMY CHETTY, ESQ., B.E., A.R.P.S., M.A.S.M.E.,
SUPERINTENDENT, GOVERNMENT PRINTING,

To

The Secretary to Government of Mysore,
Development Department, B a n g a l o r e.

Sir,

With reference to Official Memorandum No. A.F.3756/
P & S 64-39-2, dated the 27th January 1940, forwarding there-
with for report an extract from the Annual Return of
Inspections by the Assistant Comptroller, L.A.D., for
1937-38, relating to the Central Press, Bangalore, I have
the honour to submit herewith the replies to the several
points referred to in the extract.

I have the honour to be,
Sir,
Your most obedient servant,

[Signature]
19/4

SUPERINTENDENT.

HR.

7.

SUBJECT.....

Section P.S.

File No. 64-39.

Serial No. 4

Diary No. of letter replied to.....

General and Revenue Secretariat

()

the 19

Date of issue..... 12-5-40

Signed by *Mr. C. C. R.*No. *A7 6234/ue*

To

*The Campbells to Govt.**Sir,**Ref: with ref. to your**Annual return of inspection
conducted by
by the Asst. Commr. L. D. D.
during 1937-38 of the Govt.**Pres. Bangalore. I am directed
for your information remarks
to forward herewith the replies**to the several points referred
to therein recd. from the**Subst. Govt. P. M. B. B. B.**I have &c**C. V.
7/5**By Secy. Sg.*

List of enclosures.....

Copied by

Examined by

OFFICE OF THE COMPTROLLER TO THE GOVERNMENT
OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

No. 849/IAD
Enc. one.

Bangalore, dated 11th June 1940.

P 2 S 64-39-5
502

From

M. VIRARAJA URS, Esqr., B.A., B.L.,
Comptroller to the Government of
His Highness the Maharaja of Mysore,
BANGALORE.

To

Charles S. Moronhe, Esqr., M.A.,
Secretary to Government,
Development Department,
BANGALORE.



Sir,

With reference to your letter No.A.F.6234/P & S 64-39-4 dated 13.5.1940 forwarding for remarks the replied annual report of inspection of the Government Press, Bangalore conducted by the Assistant Comptroller Local Audit Department in 1937-38, I have the honour to state as follows :-

Paras 1 to 4 point out instances of irregular grant of leave to the working establishment resulting in the payment of inadmissible leave allowances which could have otherwise escaped recovery. Several such instances were also noticed during the recent local audit of the Press Accounts. If there was any internal departmental check, these irregularities could have been noticed and avoided by the Department. The above irregularities indicate that adequate care is not bestowed over the correct maintenance of the leave ledger and that there is no sort of internal check over initial accounts by the department. The attention of the Superintendent may kindly be drawn to the above defects to take effective steps to remedy them.

Para 5, regarding the delay in the issue of bills for Gazette Publications. The inordinate delay in the issue of bills was previously brought to the notice of Government & their orders were communicated in G.O.Nos.G 3254-5/P&S 68-37-2 dated 6.10.1938 and G 9878-9/P&S 63-37-4 dated 14.7.1938 respectively directing that such delays should be strictly avoided. But no attempt has been made to remedy this chronic delay as disclosed by the local audit of the accounts recently, by necessary redistribution of the office staff to pull up the arrears. The Superintendent states that the work has since been brought upto date by

by special arrangements.

Para 6 regarding the recovery of the cost of paper and printing charges for the second and subsequent insertions from Local Bodies :- It is explained that the amounts charged for in the cases under question work out to more than the actual schedule rates. As revised rules of valuation for future works are now stated to have been submitted to Government, their final orders in the matter are awaited.

Para 7 regarding free printing of the English Kannada Dictionary of the university and the tender notices of the Railway Department :- Under the present practice, the works executed for the above departments have to be charged for. No explanation is forthcoming as to why they were not charged for. This point requires elucidation.

The replies to other points are in order and call for no remarks.

I have the honour to be,
Sir,
Your most obedient servant,

m1

B. Srinivasan
Comptroller.
28/6/40 B.S.

Extract from the annual return of inspections of the Government Press, Bangalore, by the Assistant Comptroller, L.A.D. during the year 1937-38 received from the Secretary to Government, Development Department, Bangalore, with official Memorandum No. A.F. 3756/ P & S 64-39-2 dated 27-1-1940.

1. One piecework compositor being absent for 30½ days in 1935 was not entitled to any leave with pay, still 13 days with pay leave is given in 1936. The amount has to be recovered.

2. In the case of two piecework compositors, 5 days leave with pay is added in the Line Account Ledger while in the leave account only 4 day's leave is sanctioned to them. If 5 days are taken, the total leave taken during the year exceeds the limit of 15 days. One day's pay to be recovered in each case.

3. In the case of three Binders, leave in excess of those permitted to the monthly paid staff is sanctioned. The excess cannot also be converted now to any other leave with pay, hence recovery is necessary.

4. In one case leave without pay for 16½ days is converted retrospectively into sick leave, that too when a medical certificate required by rules is not produced.

5. There is heavy delay in some cases extending to nearly two years in issuing bills for Gazette Publication charges.

The amount paid to E.S. Sundara Raj, Piecework Compositor during the year 1936 will be recovered from his pay in easy monthly instalments.

The two piecework compositors viz. H.Rangappa and B.R. Rangasamy have been granted 7 days casual leave from 27th March to 3rd April 1937. In the leave ledger 4 days leave has been debited against them during March 1937 excluding the intervening Sunday the 28th. But five days casual leave allowance has been paid during March 1937 in the Line Account Ledger and only 2 days casual leave allowance during April 1937. Thus leave allowance aggregating to only 7 days in all have been granted to these employees and no excess payment has been made. The total number of casual leave granted during 1937 does not also exceed the unit of 15 days in both the cases.

Thimmasetty, Binder has been granted 4 days privilege leave from 14th to 17th April 1936 before he became eligible to it. The amount drawn and disbursed to him for those days will be recovered from him. The leave granted in the case of the other two Binders, viz. R. Sampangappa and D.Venkatappa is in order as they ~~will~~ were eligible to it and no excess leave has been granted to them. Hence no recovery in the case of these ~~tx~~ two binders arises.

The employee referred to viz., H. Rangappa, is a piecework compositor by designation and is not entitled to any kind of leave except 15 days casual leave in a calendar year. He has been granted 16½ days leave without allowance (13½ days in March 1937 and 3 days in April 1937). But by oversight the entry has been noted in the sick leave column in the leave ledger, which will be rectified.

The delay was caused by the heavy work in the Branch and the paucity of hands to cope with the work at the time. But by special arrangements the work has since been brought up-to-date.

BRS

6. For each subsequent insertion in the Gazette composing charges remains the same, but cost of paper and printing has to be recovered separately. But the officer has been following an unauthorised rule of taking half the total cost of the first insertion to the subsequent insertions. There has, therefore, been loss all along. During inspection of two cases last checked there is a short recovery of Rs. 5-1-0. This should be recovered.

14
6. According to the present practice for the first insertion, full cost of composing, printing and cost of paper is being charged treating the matter as having been separately printed and for subsequent insertions, half the cost of the first insertion. As pointed out by the Assistant Comptroller during his inspection not only the full cost of printing and paper has to be charged for second and subsequent insertions but also remaking up and chasing charges have to be taken into account when arriving at actual cost of production. It may be pointed out that composing charges, printing charges and cost of paper have to be claimed proportionally to the space occupied by the notification in the full printed form and not treated separately as at present valued. On this basis the revised charges will work out as follows:

		First insertion.	Second and subse- quent insertions.
Composing	page	1- 6-6	0- 5-6*
Printing		0-15-0	0-15-0
Paper		0- 7-0	0- 7-0
Folding.		0- 2-0	0- 2-0
		-----	-----
		2-14-6	1-13-6

* Remaking up and chasing 25%.

The total cost for 4 insertions will be Rs 2-14-6
5- 8-6

8- 7-0
50% Extra 4- 3-6

12-10-6

W
As per previous working a sum of Rs.19-10-0 has been charged, which is much higher than the actual cost arrived at, viz., 12-10-6, the extra cost being treated as special overheads of the Compiler's office. Hence, no loss has been incurred by sending bills according to existing practice. In view of G.O. No.A.F.3400-4-14/P & S 5-37-63 dated 10th Jan.1940 since all paying departments have to pay for publication charges a revised system of valuation is called for and the same is being taken up with Government

D.D.S.

Authority for free printing of an advertisement relating to the English and Kannada Dictionary of the University and tender notices of the Railway and Indian Posts and Telegraphs Department was not forthcoming. Sanction or recovery is necessary in each case.

8. Job Cost Sheets to D.O.322 valued on 12-9-1936. The pages are machine numbered, Why cost on this account is not included in the bill is not clear. Recovery has to be made.

9. Cost of binding is being charged on a rough basis instead of according to the schedule.

7. The printing of all matter received for publication in the Gazette from the Heads of Departments free of charge is in vogue from a very long time. All matter received from paying departments for publication in the gazette will be charged for and recovered from the year 1940-41 as approved in G.O. No. A.F. 3400/P & S 5-38-63 dated 10th January 1940.

8. The page numbering of the folios of the book was made simultaneously with the printing of the Job by special arrangements made on the machine, but the claiming of charges for the numbering portion of the work was left out by oversight. However, additional charges for the numbering portion of the work will be claimed on a supplemental bill.

9. This is a special kind of bookwork required for the Record of Rights work and the rates charged therefor includes cost of materials and overhead expenses. Such special charges are claimed taking into consideration the actual materials used for the work which do not compare with the scheduled rates as shown below:-

If charged according to the schedule rate the cost of the books would be as follows:

Amount as per rates charged in the Job cost sheet:

212 books of 25 pages each Rs	33- 6-1	212 books of 25 pages each Rs.	39-12-0
260 " 50 "	64- 8-10	260 " 50 "	65- 0-0
288 " 100 "	104-14- 5	288 " 100 "	108- 0-0
236 " 200 "	115- 2- 2	236 " 200 "	118- 0-0
120 " 300 "	73-10- 9	120 " 300 "	75- 0-0

10. Security Deposit deductions and recoveries on account of decrees of the Registrar of Co-operative Societies are not being made at the time of disbursement of pay, but long afterwards contrary to rules. The Cashier is who is responsible to see the recoveries is himself delaying payment.

The Security Deposit amounts and recoveries on accounts of decrees of the Registrar of Co-operative Societies are regularized and the amounts are now being remitted promptly.

B. S. S. S.
SUPERINTENDENT. 6/4

19/4/40

7/4

Final remarks of the Compt.

Office note
7

Rev. Secy's orders.
8

At the Supdt. Govt. Press
5

mut due from Sundaravay
during 1936 has been
in 5 equal instalments
quo to August 1940.

annas 15/- for 4 days
was recovered from
in October 1940.

K. Establishment consists
of 156 men.
A 1/2 different kinds of
under G.O's of 10.8.28(A)
these two large estts.
now will be on some kind

Para 1. Recoveries have been effected as detailed below.

Pay for April 40	paid in May 40	Rs.2--0--4
" May 40	" June 40	2--0--0
" June 40	" July 40	2--0--0
" July 40	" Aug.40	2--0--0
" Aug.40	" Sept.40	2--0--0
Total		10--0--0

Para 2. Verified and found that the total leave with pay
granted during the year has not exceeded the limit of 15 days.
The internal check has to be arranged for soon to prevent the
recurrence of such irregularities.

Para 1-4

page no.

Extract from the Audit Report.

2.

One piece work composition being absent

for 30 1/2 days in 1935 was not entitled to any leave with pay. Still 13 days with pay leave is given in 1936. The amount has to be recovered.

2 In the case of 2 piece work

Compositors 5 days leave with pay is added in the Time Account books, while in the leave account only 4 days leave is sanctioned to them. If 5 days are taken, the total leave taken during the year exceeds the limit of 15 days. One day's pay to be recovered in each case.

from the Annual return of inspections of the Assistant Comptroller & A.D. during 1937-38.

15/11/37

Summary of the Stipend, Govt. Press.

The amount will be "recovered" in every monthly instalments from the pay of S.S. Sundara Raj, Piecework compositor.

Further remarks of the Comptroller.

Paras 1 to 4 point out

instances of irregular grant of leave to the working establishment resulting in the payment of inadmissible leave allowances which could have otherwise

The two piece-work compositors were granted 7 days casual leave from 11/3/37 to 3/4/37.

escaped recovery. Several such instances were also noticed during the recent local audit of the Press Accounts. If there was any irregularity, those irregularities could have been noticed & avoided during March 1937, in the time account books and by the department. The above only 2 days casual leave allowance during April 1937. Irregularities indicate that adequate leave allowance agreeing only 7 days (as is not sanctioned over the correct

Final reply

Paras. 1-4,

The as Piecework compositor completely recover summing from,

at Rs. 7/- p.m. has Thiruvalla Saffy, Brinds

The Piece work of 91 men and the these men are entitled leave as permissible and 29.1.31 (V). Several of the

ing and even if to leave
without allowances. Hence

considerable. Out of the
irregularities pointed out,
were explained as correct
ularise this leave work, a post
has been proposed in the
it ~~and~~ after it is sanctioned
ed to be carried on satisfactorily
accountant which has been
will also be filled up
and the Head Acct who
responsible man will
at the work connected with
exto.

Office 7 notes

8
Dev. Secy's orders.

Paras. 1-4

Some alterations have

been proposed by the Supdt
in the sanctioned version
of Estt. The same is in fact

Para 3. Annas 15 have been recovered from Binder L. Thimma
Setty from his pay for October 1940 disbursed in November 1940.
As regards the other two Binders it is seen that only 10 days
leave with pay has been granted in 1937.

& the H. Secy. on 4.3.44. A

post of Accounts Clerk has

been sanctioned in GO 4/13.10.40

The Supdt's explanation
that the work will be arranged
to be carried on satisfactorily
after these posts are filled up
may perhaps be accepted.

by Mr. J. S. S.

para 4. Needful correction is seen to have been made in the
leave register.

In the case of 3 Binders, leave in excess of those permitted to the monthly paid staff is sanctioned. The excess cannot also be converted now to any other leave with pay, hence recovery is necessary.

In one case leave without pay for 16 1/2 days is converted retrospectively into sick leave, that ~~too~~ when a medical certificate required by ^{the} rules is not produced.

in all have been granted to employees and maintenance of the leave ledger no excess payment has been made. The total and there is no sort of internal member of Casual leave from Spring 1937 does check over initial accounts by not also exceed the limit of 15 wks in this case. The department. The attention of

The amount drawn is ~~to be~~ ^{to be} returned to one binder before he became eligible ^{and} will be recovered from him. The leave from 1 in the case of the other two binders is in ~~case~~ as they were eligible to it. Hence no recovery in the case of these two binders arises

(piecework employees)
The employees I refer to has been
granted 16 1/2 days leave in allowance in
March + April 1937. But by oversight the entry has
been noted in the sick leave column in the leave ledger,
which will be rectified.

maintenance of the leave ledger and there is no sort of internal check over initial accounts by the department. The attention of the Supdt. may kindly be drawn to the above defect & take effective steps to remedy them.

A leave or other emergency is permissible on leave. The leave work will be several instances of most of them have (vide Column 3). To of a whole time leave clarification of establishment the work will be arranged. The part of the Head vacants for ^{leave} time passed laid down in G.O. of 13.10.40 will be an experienced help to effectively the leave of those to

Sent to local Govt. for the Gazette and no orders on behalf. The reorganisation been sanctioned and when action of redistribution of work taken up so as to ensure prompt

completing of valuation has been what will be given effect to issued by Govt.

System of valuation of Govt. & it will

as soon as it is Govt.

Para 5. This will be verified during the current audit on hand

Supdt's Explanation
This is for orders
no reply
by 14

Para 6. Orders of Government are awaited

Supdt's proposal in this respect is sent for orders with D. No. 3303. Orders are under the Govt. by 14

5. There is heavy delay in some cases extending to nearly two years in issuing bills for Gazette publication charges.

3 The delay was caused by the heavy work of hands to cope issue of bills was previously brought in matter published with the work at the time it by special to the notice of Govt. & their orders are pending in this arrangement the work has been brought in 9.0 9.6.10 & the Central Press 1 up-to-date. among the staff will execution of work.

6. For each subsequent insertion in

According to the best practice for has been made to remedy this

para 6.

11. The Gazette Composing charges remain the first insertions, full cost imposing, printing chronic delay as disclosed by the the same, but cost of paper & printing and cost of paper is being "red" treating the local audit of the accounts recently, by has to be recovered separately. That the matter as having been separate printed and for necessary redefinition of the office

submitted to Govt. as soon as it is for

Office has been following an unauthorised subsequent insertions, half to set of the first rule of taking half the total cost of the first insertion. As pointed out by Asst. Comptroller insertion to the subsequent insertions. More during his inspection, not only full cost of has, therefore, been lost all along. During printing and paper has to be paid for second inspection of two cases lost checked, there is and subsequent insertions but a remarking up of amounts charged for in the cases a short recovery of Rs. 5-1-0. This should charging charges have to be taken into account under question work out to more be recovered. when arriving at actual cost production. It may than the actual schedule rates.

Staff to pull up the arrears. The Sub-Staffs that will have been brought up to date by special arrangements

It is explained that the

para 6.

4 The revised has been submitted for given effect sanctioned by

para 5.

There is heavy delay in some cases

The inevitable delay in the

para 5 Bills have 1

be pointed out that Composing and cost of paper have to be taken into the space occupied by the printed form and not treated as overheads. On this basis the revised charges will work out as follows:—

1 st insertion	2 nd & subsequent insertions
Composing $\frac{3}{4}$ pge. 1-6-6	0-5-6 *
printing 0-15-0	0-15-0
paper 0-7-0	0-7-0
folding 0-2-0	0-2-0
<u>2-14-6</u>	<u>1-13-6</u>
	Remaking up + chasing 25%

The total cost for 4 insertions .

2-14-6
5-8-6
<u>8-7-0</u>
50% extra - -
<u>4-3-6</u>
<u>12-10-6</u>

As per previous cost a sum of Rs 19-10-0 has been charged, which is not higher than

ities of Indian posts & telegraph
lines from the Dir of G.C.

Gazette. Similarly, the tender
the tender notices of the English-

were received from the Rail
Director, Mysore University.

notices were published free of
charge & they were received from

Ministry. Notification

in Department for publication

being charged for from

G.O. of 10.1.1940 (W.)

Para 7. G.O. referred to by the Department has effect only
from the official year 1940-41 and does not cover previous
cases.

For
Wg.

man and
pamphlet.

Dept's explanation
that they were published
free of cost, as usual, as
they were received from
the Heads of Departments
in Mysore. Hence accepted.
Wg.

respectively. These

Authority for free printing of
an advertisement relating to the English
~~the Kannada Dictionary of the University~~
~~of Mysore and the Mysore University~~
at tender notice of the Railway, ~~the~~ Indian
posts and Telegraphs Department was
forthcoming. Sanction or recovery is
necessary in each case.

The printing of all on is received for publication in the Gazette from the Heads of Departments free of charge is in vogue from very long time. All matters received from pay in Departments for publication in the Gazette will be charged for and according to ~~as per~~ G.O. of 10-1-1900 (N)

Para. 7.
Under the present practice
the works executed for these
departments have to be charged
for. No explanation is forthcoming
as to why they were not
charged for. This point requires
elucidation.

the head of Dept.
received from pa
in the Gazette and
directed
1.7.49 no, as per

8. Job cost sheet No. 10. 322 valued.

on 12. 9. 1936. The pages are machine numbered, why cost on this account is not included in the bill is not clear. Recovery has to be made.

The page numbering & the folios of the book was made simultaneously with by special arrangements made on claiming of charges for the number; was left out by oversight. However additional charges for the numbering portion of the work will be claimed on a supplemental bill.

9 Cost of binding is being charged on a rough basis instead of according to the schedule.

This is a special kind of work required for the Recording Rights work and a rate charged therefor included. Cost of materials and over expenses. Such special charges are claimed ^{into account} ~~there~~ the actual materials used for the Compare with the Scheduled rates as shown below:-

If charged according to the scheduled rate. Amount as per rate charged in the job cost sheet.

112 books - 4 25 pages each	Rs. 33-6-1	Rs 39-12-0
260 " " 50 "	64-8-10	65-0-0
288 " " 100 "	104-14-5	108-0-0
236 " " 200 "	115-2-2	118-0-0
120 " " 300 "	73-10-9	75-0-0

Para. 8, 9 & 10.

The replies to point raised in these paras are in order & call for no remarks.

[Signature]

Para. 8. 9. & 10

No Remarks
[Signature]

10 Security deposit deductions and recoveries on account of decrees of the Registrar of Cooperative Societies are not being made at the time of disbursement of pay, but long afterwards contrary to rules.

The Cashier who is responsible to see the ~~the~~ recoveries is himself delaying payment.

The Security deposit amounts and recoveries on account of decrees of the Registrar of Cooperative Societies are not received and the amounts are now being received promptly.

SUBJECT.....

16

Section P S S

File No. 64-39.

Serial No. 6

Diary No. of letter replied to.....

No. A 762/ue

To

The Supdt. G.P.

General and Revenue Secretariat

the

193

Date of issue..... 4-2-40

Signed by..... Mr. C. B. Char

Sir,

With ref: to your letter
no P 3974 of 19/22.4.40
submitting replies to the
several points referred to
in the extract from the
Annual Return of Inspection
by the Asst. Comptroller G.P.
for 1937-38 relating to the
Central Press, Bangalore.
I am directed to forward
information & necessary action
hereunder a copy of letter no. 43/16
of 11.6.1940 containing the same
sent to Comptroller G.P. to send
forwarding his remarks on
each of the para from 1-7. together
with the extract from the annual return
of inspection of the Press. I have
6/29/40

List of enclosures.....

Copied by.....

Examined by.....

A report of action taken
may be submitted by the
at 1/1/40

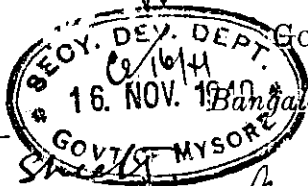
WD 0563-GPB-30,600-6-1-39

Uccccc NO A 7
64 F. 4/40 Cpy to Comptroller

Telegram PAPYRUS.

OFFICE OF THE SUPERINTENDENT,
GOVERNMENT PRINTING IN MYSORE,

No. P. 1201



Bangalore, dated 29th October..... 1940

FROM

Encs two sheets

15-11-40

64-39-32

P.S.

B. KRISHNASWAMY CHETTY, ESQ., B.E., A.R.P.S., M.A.S.M.E.,
SUPERINTENDENT, GOVERNMENT PRINTING,

To

The Secretary to Government,
Development Department, Bangalore.



Sir,

With reference to your letter No. A.F.975/P&S-103-38 of
20-8-1940, regarding an extract from the Report of Annual
Inspection of this office by ^{the} Assistant Comptroller, ~~of~~ L.A.D.
for 1937-38, I have the honour to enclose herewith the replies
to the several points raised therein.

I have the honour to be,

Sir,

Your most obedient servant,

B. Krishnaswamy Chetty

SUPERINTENDENT. *u.k./w*

n.v.s.

u.k./w
1.11.40

Replies to Comptroller's remarks on ^{the} an extract from
the annual Inspection report of L.A.D. for 1937-38
(In connection with letter No.849/LAD, dated 11-6-1940
from the Comptroller to Government, Bangalore, to the
Secretary to Government Development Department).

Paras 1 to 4 :-

The amount due from ^{S.S. Sundaraj} the said P.W. Compositor during
1936 has been completely recovered in five equal instal-
ments commencing from April 1940 to August 1940. A sum
of annas fifteen for 4 days at Rs. 7/- per month has
been recovered from Thimma Setty, Binder in October 1940
work Establishment pay bill.

A
V
The Piece Work Establishment consists of 91 men and
the Work Establishment of 156 men. These men are
entitled to different kinds of leave as permissible under
Government Orders Nos. G.O.No.G.1914-15/P&S-19-28-2,
dated 10-8-1928 and G.O.No.G.8015-6/P&S 53-30-2, dated
29th January 1931. In these two large establishments,
several of the men will be on some kind of leave or other
every day and even if no leave is admissible on leave
without allowances. Hence the ^{leave} work will be considerable.
Out of the several instances of irregularities pointed out,
most of them have been explained as correct (Please vide
this office letter No.P.3974, dated 22-10-1940). To
regularize this leave work, a post of ^a whole time ~~leave clerk~~
has been proposed in the revision of Establishment and ^{after}
it is sanctioned, the work will be arranged to be ~~caused~~ ^{carried}
on satisfactorily. The post of ^{the} Head Accountant which
has been vacant for some time past will also be filled-up
as per ^{*} G.O.NO. A.F.2061-62/P&S-108-38, ²³ dated 13-10-1940
and the Head Accountant who will be an experienced and
responsible man will help to effectively check ~~the work~~
work connected with the leave of these two establishments.

Para 5.

Bills have been sent to local bodies for ^{the} matter published in the Gazette and no arrears are pending in this behalf. The re-organisation of the Central Press has been sanctioned and when allocation is made, the question of redistribution of work among the staff will be taken up so as to ensure prompt execution of work.

proposals for some alterations
in the 'Sam' staff are
since recd.

19

Para. 6.

The revised system of valuation, has been submitted to Government in this office letter No.G.140 of 17-7-40 and it will be given effect to as soon as it is sanctioned by Government.

B m 14.5
20.8.11/11

Para. 7.

The tender notices of Indian Post & Telegraph Departments were received from the Director of Industries & Commerce in Mysore, Bangalore, for publication in the Gazette. Similarly the tender notices of the English-~~Cananda~~ Dictionary, the tender notices of Railway were received from the Registrar, Mysore University, and from the Railway Department, respectively. These notices were published free of cost, as usual, as they were received from the Heads of Departments. Notifications received from Paying Departments for publication in the Gazette are being charged for from 1st July 1940, as per G.O.No.A.F.3400/- 414 P&S 5-37-63, dated 10th January 1940.

W
Kt 2.10.1938
m 30/11

Bangalore,
Dated 1st November 1940.
n.v.s.

Handwritten signature
SUPERINTENDENT,
GOVERNMENT PRINTING.
Handwritten signature
1.11.40

SUBJECT

20

Diary No. of letter replied to

Section. p48

File No. 64-39

Serial No. 8

General and Revenue Secretariat

()

the 193

} Proceedings of the Government of
His Highness the Maharaja of Mysore

Date of issue 13.5.41 193

Signed by mv C.S.S.

May this be—

- (i) printed?
- (ii) treated as a standing order?
- (iii) published in the Gazette,
English Part?
- (iv) translated?
- (v) placed at the disposal of the press?
- (vi) published in the Gazette,
Kannada Part?

Read— Correspondence ending with
U. O. note no. 487 / C. A. D. d. 7.3.40
from the Comptroller to Govt. submitted
for the orders of Govt. an extract of
~~more important points noticed~~ from
the annual report of inspection of
the Govt. Press, Bangalore conducted
by the Asst. Compt' A. A. D. during the year 1937-38

Order thereon.—No. A78277-8
2.13.5.41

Recorded.

2 The important points noticed
in the annual report of inspection and
the orders of Govt passed thereon are
noted below:—

(paras. 1 to 4.)

The Comptroller points out

instances of irregular grant of leave
to the working Estt. - resulting in
the payment of inadmissible leave
allowances. which could have otherwise
escaped recovery. He states that
Several such instances were also
noticed during the recent local audit
of the Press accounts. The above
irregularities indicate that adequate
care is not bestowed over the correct
maintenance of the leave ledger and
there is ~~not~~ no sort of internal
check over initial accounts by the
department. ~~The Supt's explanation~~ The Supt states that

that this work will be arranged to be
carried on satisfactorily after the post
of a whole time leave clerk proposed in
the revision of Estt and the post of
the Head Accountant of the Press Office
are filled up. is accepted and he
is requested to take effective steps
to prevent the recurrence of such
irregularities /

para 5 - - It is stated there

~~that for want of a full~~
~~time clerk to maintain this~~
~~leave register has led to these~~
~~irregularities and that~~
Satisfactory arrangements
will be made to maintain
this register after the post of
a whole time leave clerk
proposed by him in the
revision of establishment
is sanctioned by Govt. The
Supt. is requested to take
effective steps to prevent
the recurrence of such
irregularities

G. R. S. App. F. G. S.

GENERAL AND REVENUE
SECRETARIAT.

(Continuation sheet draft form.)

has been

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inordinate delay in some cases extending to nearly 2 years in issuing bills for Gazette publication charges and that no attempt has been made to remedy this chronic delay as disclosed by the local audit of the accounts recently, by necessary redistribution of the office staff to ~~put up the arrears~~ ^{the} delays in sending bills & in recovering dues should be strictly ~~avoided~~ avoided. ~~As the~~ ^{in this behalf} Report states that the work has been brought up-to-date by special arrangements ~~& the~~ Compt^r is requested to verify this during the current audit.

para 6. The Compt^r states that for each subsequent insertion in the Gazette, Composing charges remaining the same ^{and} ~~but~~ cost of paper & printing has to be recovered separately, ^{but} ~~that~~ the office has been following an

Unauthorised rule of taking ^{half} the cost of the first insertion to the subsequent insertions, that there has therefore been loss all along and that during inspection of two cases test-checked, there is a short recovery of Rs 5-1-0. The report ~~states~~ explains that no loss has been ~~incurred~~ sustained by sending bills according to existing practice for the amount charged for in the cases in question work out to more than the actual ^{according to scheduled rates} scheduled rates (e.g. the total cost for 4 insertions of matter extending to $\frac{3}{4}$ page would be Rs. 12-10-6 ~~and but~~ according to existing practice a sum of Rs 12-10-0 is charged). The revised system of valuation for future works has been sanctioned ^{has been} ~~for~~ for a year and the report ~~is~~ requested to submit to Govt. a report as to the financial ~~of~~ effect of the revised system, at the end of the year for consideration. ~~on otherwise of the revised system.~~

G. R. S. App. F. G. 3.

GENERAL AND REVENUE
SECRETARIAT.

(Continuation sheet draft form.)

para 7. The Compt^r has taken objection to ~~the~~ free printing of an advertisement relating to the English-Kannada Dictionary of the University & tender notices of the Railway & Electric Department & one tender notice for conveyance of mails of Indian Posts & Telegraphs Department. The Supot states that they were published free of cost, as usual, as they were received from the Heads of Departments.

His explanation is ^{however} accepted. The Comptroller has ^{observed} ~~observed~~ ~~that~~ ~~the~~ ~~page~~ ~~numbering~~ ~~of~~ ~~the~~ ~~pages~~ ~~of~~ ~~the~~ ~~job~~ ~~cost~~ ~~sheets~~ ~~W. D. No. O. 322~~ ~~values~~ ~~on~~ ~~12-9-1936~~ ~~is~~ ~~not~~ ~~clear~~ ~~included~~ ~~in~~ ~~the~~ ~~bill~~ ~~is~~ ~~not~~ ~~clear~~.

para 8. ~~It is stated that~~ ~~the~~ ~~page~~ ~~numbering~~ ~~of~~ ~~the~~ ~~pages~~ ~~of~~ ~~the~~ ~~job~~ ~~cost~~ ~~sheets~~ ~~W. D. No. O. 322~~ ~~values~~ ~~on~~ ~~12-9-1936~~ ~~is~~ ~~not~~ ~~clear~~ ~~included~~ ~~in~~ ~~the~~ ~~bill~~ ~~is~~ ~~not~~ ~~clear~~.

Her ^{he} cost on account of the pages of job cost sheets W. D. No. O. 322 values on 12-9-1936 is not clear included in the bill. ~~is not clear~~. The Supot has stated ~~replicates~~ that the page numbering of the folios of the book was made simultaneously with the printing of the job by special arrangement made on the machine, but that the claiming of charges for the

numbering portion was left out by oversight and that additional charges for the numbering portion of the work will, however, be claimed on a supplemental bill. Early action ^{should} ~~be~~ taken ~~to recover this amount~~

para. 9. It is pointed out that cost of binding is being charged on a rough basis instead of according to the Schedule. The report states that this is a special kind of book work required for the Record of Rights work and the rates charged therefor include cost of materials and overhead charges expenses. and that such special charges are claimed, taking into ~~account~~ consideration the actual materials used for the work which donor compare with the scheduled rates. His explanation is accepted

para 10 It is stated that security deposit deductions & recoveries on account of decrees of the Registrar of Co-operative Societies are not being

G. R. S. App. F. G. 3.

GENERAL AND REVENUE
SECRETARIAT.

(Continuation sheet draft form.)

made at the time of disbursement
of pay, but long afterwards Contran
rules and that the Cashier who
is responsible to see the recoveries
is himself delaying payment.
The Supdt. has stated ^{that} the Secy
deposit amounts of recoveries
on account of decrees of the Reg.
of Coop. Societies are regularised
& the amounts are now being
remitted promptly. ~~This explanation~~

23074
 Dec. Secy to Gov.
 17x
 30m
 23/4

26

The Supr. Govt. printing
Compt^y to Govt. Mem^s J.S.

PROCEEDINGS OF THE GOVERNMENT OF HIS HIGHNESS
THE MAHARAJA OF MYSORE.

27

Read:—

Correspondence ending with Un-official Note No. 487/C L.A.D. dated the 7th March 1941 from the Comptroller to Government submitting for the orders of Government an extract from the annual report of inspection of the Government Press, Bangalore, conducted by the Assistant Comptroller, Local Audit Department, during the year 1937-38.

Order No.. *AJ 8277-8 of 8 64-38-8*
Dated, Bangalore, *13-5-41.*

R e c o r d e d .

2. The important points noticed in the annual report of inspection and the orders of Government passed thereon are noted below:—

(Paras 1 to 4) - The Comptroller points out instances of irregular grant of leave to the working establishment resulting in the payment of inadmissible leave allowances which could have otherwise escaped recovery. He states that several such instances were also noticed during the recent local audit of the Press accounts. The above irregularities indicate that adequate care is not bestowed over the correct maintenance of the leave ledger and there is no sort of internal check over initial accounts by the Department. The Superintendent states that satisfactory arrangements will be made to maintain this register after the post of a whole time leave clerk proposed by him in the revision of establishment is sanctioned by Government. The Superintendent is requested to take effective steps to prevent the recurrence of such irregularities.

Para 5 - It is stated that there has been inordinate delay in some cases extending to nearly 2 years in issuing bills for Gazette publication charges and that no attempt has been made to remedy this chronic delay as disclosed by the local audit of the

the accounts recently, by necessary redistribution of the office staff. The delays in sending bills and in recovering dues should be strictly avoided. The Superintendent states that the work in this behalf has been brought up to date by special arrangements. The Comptroller is requested to verify this during the current year audit.

Para 6 - The Comptroller states that for each subsequent insertion in the Gazette, composing charges remain the same and cost of paper and printing has to be recovered separately, but the office has been following an unauthorised rule of taking half the cost of the first insertion to the subsequent insertions, that there has therefore been loss all along and that during inspection of two cases test-checked, there is a short recovery of Rs. 5-1-0. The Superintendent explains that no loss has been sustained by sending bills according to existing practice for the amount charged for in the cases in question work out to more than the actual scheduled rates (e-g., according to scheduled rates the total cost for 4 insertions of matter extending to page would be Rs. 12-10-6/^{but} according to existing practice a sum of Rs. 19-10-0 is charged). The revised system of valuation for future works has been sanctioned tentatively for a year and the Superintendent has been requested to submit to Government a report as to the financial effect of the revised system at the end of the year for consideration.

Para 7 - The Comptroller has taken objection to the free printing of an advertisement relating to the English-Kannada Dictionary of the University and of tender notices of the Railway and Electrical Departments and of one tender notice for conveyance of mails of Indian Posts and Telegraphs Department. The Superintendent states that they were published free of cost, as usual, as they were received from the Heads of Departments. His explanation is however accepted.

accepted.

Para 8 - The Comptroller has observed that the cost on account of the page numbering of job cost sheets W.D. No. O.322 valued on 12th September 1936 is not included in the bill. The Superintendent has stated that the page numbering of the folios of the ~~book~~ book was made simultaneously with the printing of the job by special arrangements made on the machine, but that the claiming of charges for the numbering portion was left out by oversight and that additional charges for the numbering portion of the work will, however, be claimed on a supplemental bill. Early action should be taken to recover this amount.

Para 9 - It is pointed out that cost of binding is being charged on a rough basis instead of according to the schedule. The Superintendent states that this is a special kind of book work required for the Record of Rights work and the rates charged therefor include cost of materials and overhead expenses and that such special charges are claimed, taking into consideration the actual materials used for the work which do not compare with the scheduled rates. His explanation is accepted.

Para 10 - It is stated that security deposit deductions and recoveries on account of decrees of the Registrar of Co-operative Societies are not being made at the time of disbursement of pay, but long afterwards contrary to rules and that the Cashier who is responsible to see the recoveries is himself delaying payment. The Superintendent has stated that the security deposit amounts and recoveries on account of decrees of the Registrar of Co-operative Societies are regularised and the amounts are now being remitted promptly.

C. V. Nivankh
Secretary to Government,
Development Department

To

The Superintendent, Government Printing,
The Comptroller to Government through Financial Secretariat.